

**Pacific Northwest Optimist District 32  
Board of Directors Meeting Minutes  
First Quarter Conference**

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**Call to Order:** Governor Rick Matkin opened the First Quarter Board of Directors Meeting for the Pacific Northwest Optimist District at 8:30 am on October 15, 2016 at Clover Island Inn, Kennewick, WA.

**Optimist Creed:** Fred Wallace led the Creed. Governor Rick explained the reasons for deviating from the normal order by having the recitation of the creed starting the meeting instead of closing the meeting. He stated that since the Optimist Creed was what many elect to live by, it made a good way to begin a productive meeting.

**Roll Call:** Sharon Gray, Secretary/Treasurer was asked to call roll:

- Governor, Rick Matkin - present
- Secretary/Treasurer, Sharon Gray - present
- Governor- Elect, Bruce Gilbertson - present
- Immediate Past Governor, Mike Gray - present
- Past Governor, Dick Disney - absent
- Lt. Governor Zone 1/ British Columbia, Tim Raw - absent
- Lt. Governor Zone 2/Idaho, Delores Schamp - absent
- Lt. Governor Zone 3/Oregon, Fran Bounds - absent
- Lt. Governor Zone 4/Washington & Alaska, Gary Smith - present

**Clubs Present and Voting:** Roll called by Sharon Gray, Secretary/Treasurer.

<p><i>Zone 1-British Columbia</i>            Abbotsford --absent            Chilliwack --absent            Coquitlam --present            SFU (Simon Frasier University - absent            Optimist Jr. Curling - absent            Mission - absent            N. Okanagan - absent            Vancouver, BC - absent            Vancouver North Shore, BC - absent            Victoria - absent            Victoria Evening - absent</p>	<p><i>Zone 2- Idaho</i>            Boise Noon - absent            Caldwell - present            Elmore County - absent            Emmett -absent            Horseshoe Bend -absent            Jerome - absent            McCall - absent            Meridian - present            Middleton - absent            Nampa - present            Twin Falls - present</p>
<p><i>Zone 3 - Oregon</i>            Albany -absent            Beaverton - present            Grants Pass - absent            Gresham - present            Hillsboro - present            LaGrande - absent            Lebanon - absent            Newport-Yaquina Bay - absent            Oregon City - absent            Portland NE - absent            Portland Peninsula - absent</p>	<p><i>Zone 4 - Washington &amp; Alaska</i>            Chehalis/Centralia - present            Fairbanks - absent            Issaquah - absent            Pasco-Tri Cities - present            Tacoma-West - absent            Vancouver, WA - present            Narrows Glenn (Smiles- A-Lot) - absent</p>

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Roseburg - absent Salem -present Gresham Scouters - present	
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**Review of Delinquent Dues:** Clubs with delinquent dues may not vote.

Sharon Gray, S/T read the list of clubs with delinquent dues: Abbotsford, BC & Abbotsford, BC #32001; Auburn, WA who are in the process of retiring their club; Boise, ID; Chilliwack, BC; Elmore County, ID; Grants Pass, OR; Horseshoe Bend, ID; McCall, ID; North Okanagan, BC; Portland Northeast, OR; Narrows Glen, WA; Vancouver-North Shore, BC; Victoria, BC

**Approval of Meeting Minutes:** Governor Rick Matkin asked if everyone had had time to review the minutes from the Fourth Quarter Meeting. He then asked for any additions or corrections. There were two corrections. Gay Enyenrt submitted a written report for the CCDHH as she had to leave before the meeting and Hillsboro was present with a proxy vote. It was moved by Bruce Gilbertson and seconded by Mike Gray that the minutes be approved as corrected. The motion passed by a voice vote and no opposition.

**Financial Review:** Carol Mitchell, Secretary/Treasurer for 2015-2016 and Financial Chair for 2016-2017 gave a financial report for the past year. For the 4th quarter final financial statement, Governor Mike Gray's year for 2015-2016 has transferred \$7179.32 in US funds and \$9177.64 in Canadian funds for a total of \$16, 356.94 to Governor Rick Matkin and Secretary/Treasurer Sharon Gray to begin the 2016-2017 year. Carol thanked all of those who did not submit expenses. She went on to explain further savings, she did not attend the OI convention in Quebec as the Secretary-Treasurer. Also, Sharon Gray, Secretary/Treasurer Designate, did not submit expenses for the OI convention. Together this was a savings of \$4000. Governor Mike and his Teammate also did not submit expenses for the club building in Spokane, another \$2000 in savings. The district also had a good convention thanks to the Convention Chair, Rose Brodie, and the excellent turnout and support from the Canadian members. There was a slight loss for the 3rd quarter conference. There was a reduction in dues collected, both from reduced membership and dues that have not been received. Final expenses for the year were \$48,767 which includes the transfer to the incoming administration for a net loss of \$373. Carol then stood for questions.

Peter Smith asked if it would not be in order to just reduce the amount being transferred over rather than a zero amount.

Carol's answer was an explanation of the way our records are kept in QuickBooks. The home currency is US currency while recording is based on the exchange rate for our Canadian currency. Our statements are not true accrual statements, they are blended cash statements. We are reporting on a cash basis and recording on an accrual basis and using a home base of US currency. Also a check voided by the previous administration created another accounting issue.

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Answering another question regarding the CCDHH funds, these are restricted funds. There is now a Childhood cancer account set up the same way with OI.

**Old Business:**

Governor Rick asked Mike Gray to address the **\$5 dues increase**. Mike stated this increase was rejected by the OI board; however, he found that the District may have fund raisers as long as they are approved by the OI Board of Directors. He said such funds raisers are usually approved unless they involve a questionable activity, such as gambling.

Governor Rick stated that the **district was missing a Childhood Cancer Campaign chair**. He asked if anyone would be interested or did they know of anyone who would be interested.

**New Business:**

Carol Mitchell, Finance Chair, was asked to present the **Budget for 2016-2017**. Expenses from 2015-2016 were used to work toward a balanced budget that represents realistic expenses and revenues. This budget is based on the current dues and revenues, not on an increase. OI allotment is expected to be the same as last year. There was a cash transfer of \$7000 from the previous year. The amount allowed for the OI Convention for the Governor, Governor-elect, Secretary/Treasurer, and Secretary/Treasurer Designate was reduced to \$1500 each as Albuquerque is closer and not as expensive as Quebec was for travel. District convention was budgeted the same as the previous year. There are funds for club building included in this budget and for chair expenses. Carol reiterated that she will not allow expenses to take the District into deficit spending. Governor Rick asked for a motion to pass. Bruce Gilbertson moved that the budget be accepted and Mike Gray seconded the motion. The motion carried with a voice vote.

Bruce Gilbertson gave an **update on the policy review committee**. He stated that he, Annette Smith, and Doug Lincoln would be meeting to start the review process that afternoon. He opened that meeting to all interested parties. Some discussion followed regarding moving the meeting to a larger space to accommodate those that wished to attend.

Governor Rick talked about the **Cluster Project** instead of calling for reports from the Lt. Governors as the meeting was being held 14 days into the new year. He introduced Larry Blackburn as the Growth Chair and explained the idea behind starting clubs in clusters.

**Second Quarter meetings held by Super Zones**. The meetings need to be held between the last weekend in January and the first weekend in March. Governor Rick has been asked to

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go to St. Louis, MO with our VP, Bill French, on February 11, so any date but that one will work. Lt. Governors need to get with their clubs and finalize dates and sites.

Governor Rick complemented those that turned in their **smart goals** and read ones by Trena Garcia, Al Kersey and Mike Gray.

**Comments from the Governor:**

Governor Rick wants everyone to go back to their clubs with an improved level of training and involvement, so that you will be happy to bring a guest to a meeting. He stated young professionals need to be lured in with professional grade training. He also wants it to be fun with training in 75 minute segments. This training will start at 10:15 this morning. He then introduced the OI foundation representatives, Rocky Jackson for the US foundation and Peter Smith for the Canadian foundation and encouraged everyone to visit their tables.

**Meeting Adjourned:** At 10:15 am Governor Rick adjourned the meeting to the 3rd quarter in Burnaby, B.C.

Minutes respectfully submitted by: Sharon Gray, Secretary/Treasurer