

Pacific Northwest Optimist District 32

Board of Directors
Meeting Minutes
4th Quarter District Convention Meeting August 25th, 2016

Call to Order - Meeting was called to order @ 9:00 am by Governor Michael T Gray

Optimist Creed – Trena Bowman-Garcia; Meridian

Roll Call:

- Secretary/Treasurer, Carol Mitchell conducted a roll call of District Clubs.
- Mike Gray – Governor
- Fred Wallace - Immediate Past to the Immediate Past Governor
- Rick Matkin - Governor Elect (2016-2017)
- Dick Disney - Immediate Past Governor
- Al Kersey - Lt Governor British Columbia Zone 1
- Dolores Schamp - Lt Governor Idaho Zone 2
- Monique Connors - Lt Governor Zone 4

Clubs present and Voting Strength were as follows;

- Burnaby, BC – 1
- Chilliwack, BC - 1
- Coquitlam Evening, BC - 2
- Junior International Curling, BC - 2
- Mission, BC - 2
- Vancouver, BC – 2
- Boise Noon, ID – 5 (not eligible due to delinquency dues)
- Caldwell, ID - 4
- Meridian, ID -5
- Middleton, ID – 3
- Nampa, ID – 2
- Gresham, OR – 3
- Lebanon, OR – 12
- Roseburg, OR – 3
- Salem, OR – 3
- Chehalis/Centralia, WA – 2
- Pasco/Tri-Cities, WA – 3
- Tacoma, WA – 3
- Share-A-Smile Narrows, WA – 2

Governor Elect Rick Matkin handed out voting ballots to the above clubs

Review of Delinquent Dues by Carol Mitchell District S/T – Mountain Home, Elmore County and Mason County.

Meeting Minutes Governor Mike Gray — Review of the minutes from the 3rd quarter Board of Directors Meeting held in Vancouver, Washington on April 30th, 2016. Motion made by Larry Blackburn, Caldwell to accept minutes 2nd by Eddie Solórzano, Meridian. Motion Passed with all in favor. Minutes accepted and approved. As amended for Monique Connors, LT Governor Zone 4; not Zone 3

Financial Review Carol Mitchell District S/T – presented the financial report for 08/15/16. 4th Quarter dues billing were sent out in July. As of 08/15/16 US Bank Balance = \$10,116 and RC Bank = \$6,369. OI Allotment 2nd check received for a total of 929.00. Reviewed revenues collected to date = \$41,562. Cash transfer of \$5,536.79 combined with US and Canadian. 1st, 2nd and 3rd quarter meetings revenue = \$12,747. Review of total expenses to date = \$25,840. Net income as of 08/15/16 = 15,722. Total Accounts Receivable outstanding = \$1,519 US and \$391.00 Canadian.

Old Business Governor Mike Gray identified there were no Old Business items

New Business:

-Policy Amendments: 5 Proposed

- First Timers Incentive
- Growth Chair
- Reimbursements
- Banking Signature Cards
- District Dues Increase

-Transfer District Depository

Policy Amendment #1 – First Timers Incentive

Author – Rick Matkin, Caldwell Submittal Date – April 14, 2016

Reason: Using a Conference/Convention Registration discount to encourage "First-Timer" attendance at District Conferences/Conventions.

Section:

ARTICLE VII, MISCELLANEOUS, Section 15. "First-timers" Incentive (add-on)

Amendment:

Persons having never previously attended a district conference or convention, and from this point referred to as "First-Timers" may have half of their registration fees to their first district conference or convention waived. 1. Purpose: This section is intended for the sole purpose of providing incentive for Optimist members to attend their first district activity. 2. Conditions: The person using this incentive must meet all of the following conditions:

a. The registration being filed must represent the first time the person has attended a District Conference or District Convention. This incentive does not apply to registration for any quarter during which only a Zone Meeting has been scheduled and is being held in lieu of a District Conference. b. The incentive applies solely to registration fees and does not expand to any other types of reimbursement already provided for in Article VI. Section 9 of these by-laws. c. The "First-Timer" must complete their on-line registration during the "early bird" period of pre-registration in order to allow clubs and zones to make any necessary budgetary adjustments in a timely manner. If the "First-Timer" registers and then does not attend, the incentive may not be used at another time if a refund for fees has been granted. d. This incentive is non-transferrable and may not be used by any person other than the member actually in attendance at the conference or convention. e. This incentive does not extend to the costs related to the attendance of a non-member spouse or significant other. f. The incentive may be used only by an adult club member in good standing. It may not be utilized by a FOO or JOOI representative.

3. Fiscal Impact: So as to provide continuity to the already existing District Budget, the District will provide twenty-five percent (25%) of the "First-Timers" registration fee as a line item conference or convention expense. The clubs are encouraged to match this discount.

Rick Matkin, Caldwell presented to the clubs the proposal to provide an incentive to "First Timers". Motion made by Rick Matkin, Caldwell, 2nd by Bill French, Hillsboro. Clubs voted with their ballots. Vote: In Favor = 15, Opposed = 3. Motion Passes with 16 in Favor

Clubs present and Voting Strength were as follows;

- Yes - Burnaby, BC – 1
- Yes - Chilliwack, BC - 1
- Yes - Coquitlam Evening, BC - 2
- Yes - Junior International Curling, BC - 2
- Yes - Mission, BC - 2
- Yes - Vancouver, BC – 2
- - Boise Noon, ID – 5 (not eligible due to delinquency dues)
- Yes - Caldwell, ID - 4
- Yes - Meridian, ID -5

- No - Middleton, ID – 3
- Yes - Nampa, ID – 2
- Yes - Gresham, OR – 3
- Yes - Lebanon, OR – 12
- Yes - Roseburg, OR – 3
- Yes - Salem, OR – 3
- Yes - Chehalis/Centralia, WA – 2
- Yes - Pasco/Tri-Cities, WA – 3
- No - Tacoma, WA – 3
- No - Share-A-Smile Narrows, WA – 2

Policy Amendment #2 – Growth Chair

Author: Rick Matkin, Caldwell Submit Date: June 16, 2016

Reason: The three committees being recommended for blending or unification all require leadership capable of possessing very similar skill sets. The three committees are required, within the text in existence, to work closely and support one another. To unify those efforts under one Chairperson would eliminate the need for further bureaucratic communications and solidify the efforts under one Chair who is directly accountable to the Governor. The term “Growth” was used in direct response to a program recently utilized within the training provided in St. Louis by the International staff. It appears to correctly bind all of the functions in the blended or unified committees.

Section:

Section 2. Committees.

Amendment:

The District Board of Directors has established the following committees to carry out the purposes of the District: A. Member, Club and District Services Committees:

1. Finance (FIN)
2. Candidate Qualifications (CQ)
3. Convention Committee (CC)
- ~~4. Membership (MB)~~
- ~~5. Club Services Services and Tracking (CST)~~
- ~~6. New Club Building (NCB)~~
4. Growth (GW)
5. Leadership Training and Development (LTD)
6. Achievement and Awards (AA).
7. Strategic Planning (STP).
8. Communication Directorate (CD).

No further changes until

Section 3. Committee Responsibilities and Procedures.

Skip to:

~~A-4. Membership. The MB committee shall, in consultation with the Governor, encourage Clubs to increase their membership by ANY means legally possible including sponsoring contest, promoting Optimist International membership programs, encouraging Club membership drives and making presentations at District conferences. A-5. Club Services and Tracking. The CST committee shall be responsible for emphasizing and strengthening Club administration, Club membership maintenance, publicizing District level assistance programs for Clubs and promoting follow up indoctrination for newly organized Clubs. A-6 New Club Building. The NCB committee shall be responsible for the overall Club building efforts~~

~~in the District by working closely with the Governor, Lieutenant Governors and Clubs. NCB shall provide District and Zone training and hands on experience in Club building. NCB shall work closely with CST to promote District goals.~~

Insert in place of: A-4. Growth. The GW committee shall in consultation with the Governor, encourage, strengthen, and maintain the overall health of clubs and increase their membership by ANY means legally possible including sponsoring contests, promoting Optimist International membership programs, encouraging Club membership drives and making presentations at District conferences. The committee shall be responsible for the overall Club building efforts in the District working closely with the Governor and Lieutenant Governors promoting District goals.

Following this section, numbers for A-5 through A-10 must be altered for sequential purposes.

Rick Matkin, Caldwell presented to the clubs the proposal to combine certain leadership positions. Motion made by Rick Matkin, Caldwell, 2nd by Phil Hansen, Vancouver, BC. Many clubs provided discussion on this motion. Motion Fails.

Linda Vaught Disney made a motion to amend the motion for additional language. Motion fails due to lack of 2nd

Motion to Table this proposed policy change for time to provide additional language. Motion by Linda Vaught, Middleton, and 2nd by Bruce Gilbertson, Salem. Clubs voted with their ballots. Vote: In Favor = 18

Motion reads as printed in program, with strike outs prior to section A 6 between no further changes and Section B Youth Chairs, allow admission of any other youth committees. Add Section D Committees for next administration's year may combine or expand with approval from the board prior to start of the new year. Motion by Linda Disney, Middleton and 2nd by Peter Smith, Coquitlam.

Discussion closed. Clubs voted with their ballots. Vote: In Favor = 18, Opposed = 0. Motion Passes with 18 in Favor

Clubs present and Voting Strength were as follows;

- Yes - Burnaby, BC – 1
- Yes - Chilliwack, BC - 1
- Yes - Coquitlam Evening, BC - 2
- Yes - Junior International Curling, BC - 2
- No - Mission, BC - 2
- Yes - Vancouver, BC – 2
- - Boise Noon, ID – 5 (not eligible due to delinquency dues)
- Yes - Caldwell, ID - 4
- Yes - Meridian, ID -5
- Yes - Middleton, ID – 3
- Yes - Nampa, ID – 2
- Yes - Gresham, OR – 3
- Yes - Lebanon, OR – 12
- Yes - Roseburg, OR – 3
- Yes - Salem, OR – 3
- Yes - Chehalis/Centralia, WA – 2
- Yes - Pasco/Tri-Cities, WA – 3
- Yes - Tacoma, WA – 3
- Yes - Share-A-Smile Narrows, WA – 2

Policy Amendment #3 – Reimbursements

Author: Chris Stearns, Twin Falls Submit Date: July 17, 2016

Reason: In reviewing the current policies, I think it already says what we are trying to do regarding a 30 day reimbursement. It really isn't very clear.

Section:

Section 9 Reimbursements, F:

Amendment:

The individuals authorized above shall be reimbursed upon receipt by must request reimbursement from the District S/T within thirty (30) days incurring said expenses of the expenses having been incurred. ~~if a properly completed and signed voucher accompanied by receipts and/or a copy of any required reports.~~

A properly completed and signed voucher and receipts are required for reimbursement. Any expense reimbursement request after 30 days may not be allowed.

Original Policy:

The individuals authorized above shall be reimbursed upon receipt by the District S/T within thirty (30) days incurring said expenses if a properly completed and signed voucher accompanied by receipts and/or a copy of any required reports.

Final Amended Policy:

The individuals authorized above must request reimbursement from the District S/T within 30 days of the expenses having been incurred.

A properly completed and signed voucher and receipts are required for reimbursement. Any other expense reimbursement request after 30 days may not be allowed.

Carol Mitchell, Nampa presented to the clubs the proposal. Motion made by Carol Mitchell, Nampa, 2nd by Teresa Wallace, Gresham. Discussion on the floor by the clubs. A motion to call to the question was made. Motion Passes. Clubs voted with their ballots. Vote: In Favor = 15, Opposed = 3. Motion Passes with 15 In Favor, to amend with "calendar days"

Clubs present and Voting Strength were as follows;

- Yes - Burnaby, BC – 1
- Yes - Chilliwack, BC - 1
- Yes - Coquitlam Evening, BC - 2
- Yes - Junior International Curling, BC - 2
- Yes - Mission, BC - 2
- Yes - Vancouver, BC – 2
- - Boise Noon, ID – 5 (not eligible due to delinquency dues)
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- Yes - Meridian, ID -5
- No - Middleton, ID – 3
- Yes - Nampa, ID – 2
- Yes - Gresham, OR – 3
- Yes - Lebanon, OR – 12
- Yes - Roseburg, OR – 3
- Yes - Salem, OR – 3
- Yes - Chehalis/Centralia, WA – 2
- Yes - Pasco/Tri-Cities, WA – 3
- No - Tacoma, WA – 3
- No - Share-A-Smile Narrows, WA – 2

Policy Amendment #4 – Banking Signature Cards

Author: Michael Gray, Nampa

Submit Date: July 23, 2016

Reason: Optimist International requires 2 signatures to endorse our checks. The signatures must include the Governor and S/T. In our district, because of distances, we have opted to define a third person for signatures. This proposal gives the Governor some leeway in defining this third signatory, especially in cases of possible conflict of interest or distances etc.

Section:

Section 8. Depositories and Signatories

Amendment:

The official depositories for District funds shall be approved at the District Board of Directors meeting at the District Convention prior to the start of the next administrative year.

The co-signatures of any two of the following persons shall be required to endorse, execute and sign checks or orders for the payment of money and such: Governor, District Secretary-Treasurer and ~~the most immediate and available Past Governor~~ any past District Governor or past District Secretary Treasurer, at the discretion of the presiding District Governor for that year.

Carol Mitchell, Nampa presented to the clubs the proposal. Motion made by Carol Mitchell, Nampa, 2nd by Peter Smith, Coquitlam. Discussion on the floor by the clubs. A motion to call to the question was made. Motion Passes. Clubs voted with their ballots. Vote: In Favor = 15, Opposed = 3. Motion Passes with 15 In Favor, to amend with "calendar days"

Clubs present and Voting Strength were as follows;

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- Yes - Caldwell, ID - 4
- Yes - Meridian, ID -5
- No - Middleton, ID – 3
- Yes - Nampa, ID – 2
- Yes - Gresham, OR – 3
- Yes - Lebanon, OR – 12
- Yes - Roseburg, OR – 3
- Yes - Salem, OR – 3
- Yes - Chehalis/Centralia, WA – 2
- Yes - Pasco/Tri-Cities, WA – 3
- No - Tacoma, WA – 3
- No - Share-A-Smile Narrows, WA – 2

Policy Amendment #5 – District Dues Increases

Author – Rick Matkin, Caldwell

Submittal Date – July, 23, 2016

Reason: Inflation affects all us all, even our district. Cash Transfer amounts from the last few administrations clearly reflect a diminishing trend (MTG).

2012-13 transferred \$16,000.00

2013-14 transferred \$13,432.00 =>\$2,568.00 lost == \$2.14/member

2014-15 transferred \$ 5,536.79 =>\$7,895.21 lost == \$6.58/member

Rick Matkin, Caldwell presented to the clubs the proposal to increase district membership dues by \$5.00/per member/per year. Motion made by Rick Matkin, Caldwell, 2nd by Eddie Solórzano, Meridian. Many clubs provided discussion on this motion with Bill French Calling to Question. Discussion closed. Clubs voted with their ballots. Vote: In Favor = 14, Opposed = 4. Motion Passes with 14 in Favor

Clubs present and Voting Strength were as follows;

- Yes - Burnaby, BC – 1
- Yes - Chilliwack, BC - 1
- Yes - Coquitlam Evening, BC - 2
- Yes - Junior International Curling, BC - 2
- No - Mission, BC - 2

- Yes - Vancouver, BC – 2
- Yes - Boise Noon, ID – 5 (not eligible due to delinquency dues)
- Yes - Caldwell, ID - 4
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- No - Middleton, ID – 3
- Yes - Nampa, ID – 2
- Yes - Gresham, OR – 3
- Yes - Lebanon, OR – 12
- Yes - Roseburg, OR – 3
- Yes - Salem, OR – 3
- Yes - Chehalis/Centralia, WA – 2
- Yes - Pasco/Tri-Cities, WA – 3
- No - Tacoma, WA – 3
- No - Share-A-Smile Narrows, WA – 2

Transfer District Depository Signatures -

1. Sharon Gray, Nampa presented to the clubs a motion to Change the signatories on the US Bank account to Rick Matkin Governor, Sharon Gray, Secretary/Treasurer, and Larry Blackburn Past Governor, effective October 1st, 2016. Motion made by Sharon Gray, Nampa 2nd by Fran Bounds, Roseburg Clubs voted by voice. Vote: In Favor = 18, Opposed = 0. Motion Passes with 18 In Favor
2. Sharon Gray, Nampa presented to the clubs a motion to Change the signatories on the RC Bank at Lake Como to Rick Matkin Governor, Sharon Gray, Secretary/Treasurer, and Larry Blackburn Past Governor, effective October 1st, 2016. Motion made by Sharon Gray, Nampa 2nd by Peter Smith, Coquiltam. Clubs voted by voice. Vote: In Favor = 18, Opposed = 0. Motion Passes with 18 In Favor

District Chair Reports by the following the Chairs:

- New Club Building – Fred Wallace
- Finance – Christ Stearns; No Report
- CCDHH – Gay Eynert; No Report
- Club Fitness/Tracking – Dick Brodie
- Parliamentarian – Annette Smith
- Audio/Visual – Teresa Wallace
- Leadership Development & Training – Wayne Bohrn; No report
- JOOI Club – Boyd Yaden; No Report
- District Convention – Rose Brodie (No Report)
- Bulletin Editor – Trenna Garcia
- Oratorical Chair – Dick Disney
- Essay Chair – Emma Ball (Report by Monique Connors)
- Sargent of Arms – Ken Ryan
- Junior Curling – Al Kersey, BC
- Junior Golf – Harry White, BC (Report by Phil Hansen) & Bill French, US
- Social Media – Linda Vaught Disney
- Directory – Michael Gray; No Report
- Childhood Cancer – Robin Stanhope; (Report by Fred Wallace)
- OI Foundation – Jim Jensen
- Canadian Foundation – Peter Smith
- OI Convention – Flo Blackburn

Election of Governor Elect 2017/2018

Two Candidates are running for election; Teresa Wallace, Gresham and Bruce Gilbertson, Salem. No additional nominations from the floor. Nomination speeches for candidates were presented, as well as speeches from the candidates. Rick Matkin, Governor Elect presented the clubs with their voting instruction and the clubs then went into caucus session. The Credential committee for counting the ballots were Annette Smith, Parliamentarian; Dick Disney, Credentialing; and Lyle Miller, Past Governor.

There was much discussion on the way ballots were to be counted. After much research and discussion Marc Katz, OI Guest and Board of Directors member, recommended we follow OI voting rules. Annette Smith, Parliamentarian presented

the option to use the voting strength of the clubs. Motion by Gary Smith, Tri-Cities to defer to OI voting policies 2nd by Dick Brodie, Mission BC.

Winner for the Governor Elect 2017/2018 Year is Bruce Gilbertson, Salem

Governor Elect Rick Matkin, now becomes Governor Designate.

Governor Michael Gray announced that it is tradition to destroy the ballots. Motion by Ken Ryan, Burnaby to destroy the voting ballots 2nd by Gary Smith, Tri-Cities

Governor Elect Bruce Gilbertson, gave us an acceptance speech and a bio on himself

Clubs present and Voting Strength were as follows;

- - Burnaby, BC – 1
- - Chilliwack, BC - 1
- - Coquitlam Evening, BC - 2
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- -Middleton, ID - 3
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- - Pasco/Tri-Cities, WA – 3
- - Tacoma, WA – 3
- - Share-A-Smile Narrows, WA – 2

Governor Mike called for adjournment to the board meeting to the first quarter.

Minutes submitted by: Carol Mitchell, Secretary/Treasurer PNWD #32